

# 工作申请表 Job Application Form



应聘职位: \_\_\_\_\_

个人资料 (PERSONAL PARTICULARS)					
姓名(FULL NAME): MR/ MRS/ MDM/ MS/ DR* <i>(Please underline family name)</i>			中文名 (CHINESE CHARACTERS):		
现居地址 (RESIDENTIAL ADDRESS):			住家号码 (HOME TEL. NO):	手机号码/行动电话 (HANDPHONE NO):	
护照号码 (IC/FIN/PASSPORT NO):	出生地 (PLACE OF BIRTH):	出生日期 (DATE OF BIRTH)		国籍 (NATIONALITY):	婚姻状况 (MARITAL STATUS):
		日(DAY)	月(MONTH)	年(YEAR)	
DATE of OBTAINED SPR STATUS*: <input type="radio"/> 1ST YEAR <input type="radio"/> 2ND YEAR <input type="radio"/> 3RD YEAR & ABOVE Issued Date:			电子信箱 (EMAIL ADDRESS):		
VALID DRIVING LICENCE: <input type="radio"/> YES <input type="radio"/> NO CLASS:	OWN A CAR: <input type="radio"/> YES <input type="radio"/> NO REGISTRATION NO:	NATIONAL SERVICE*: <input type="radio"/> NOT CALLED UP YET <input type="radio"/> PART TIME		<input type="radio"/> COMPLETED <input type="radio"/> EXEMPTED - Reason:	
配偶资料 (SPOUSE PARTICULARS)					
配偶姓名 (SPOUSE'S FULL NAME):		护照号码 (IC/FIN/PASSPORT NO):		出生地 (PLACE OF BIRTH):	
职业 (OCCUPATION):	国籍 (NATIONALITY):	出生日期 (DATE OF BIRTH)		联络号码 (CONTACT NO):	
		日(DAY)	月(MONTH)	年(YEAR)	
现居地址 GIVE CURRENT ADDRESS OF SPOUSE (如不是定居在新加坡, 请提供国外的住址 IF NOT STAYING IN SINGAPORE):					
孩子资料 CHILDREN PARTICULARS					
姓名 (NAME)	出生日期 (DATE OF BIRTH)			国籍 (NATIONALITY)	性别 (GENDER)
	日(DAY)	月(MONTH)	年(YEAR)		
家庭成员 PARENT & SIBLING PARTICULARS					
姓名 (NAME)	关系 (RELATIONSHIP)	现工作单位 (COMPANY NAME)/ 职业 (OCCUPATION)		电话 (CONTACT NO.)	
	父亲 (FATHER)				
	母亲 (MOTHER)				
	兄弟姐妹 BROTHER/ SISTER				
	兄弟姐妹 BROTHER/ SISTER				
	兄弟姐妹 BROTHER/ SISTER				

\* Please select which is applicable only

All information provided will be kept strictly confidential

学历 EDUCATIONAL HISTORY				
期间 (DATE)		教育级别 (LEVEL)	学校名称 (NAME OF INSTITUTION)	学位/等级/学历 (HIGHEST QUALIFICATIONS)
自 (FROM)	至 (TO)			
		小学 (PRIMARY)		
		中学 (SECONDARY)		
		职业学校 (VOCATIONAL)		
		学院 (COLLEGE)		
		大学 (UNIVERSITY)		
		其他 (OTHERS)		
其他学历 OTHER PROFESSIONAL CERTIFICATION				
学习专业 (TYPE OF COURSE)	文凭 (CERTIFICATION)	学校名称 (INSTITUTION)	毕业年份 (YEAR GRADUATED)	
语言能力 LANGUAGE AND DIALECT PROFICIENCY				
语言/方言 (LANGUAGE AND DIALECT)	语言精通度: 不懂/中等/优秀 INDICATE: POOR/FAIR/ FLUENT			
	会话 (SPEAK)	阅读 (READ)	书写 (WRITE)	
英文 (ENGLISH)				
中文 (MANDARIN)				
马来文 (MALAY)				
淡米尔文 (TAMIL)				
其他 (OTHERS): 请列出 (Please specify)				
其他 (OTHERS): 请列出 (Please specify)				
CERTIFICATION TO ATTACH				
"O" / "A" Level Educational Certificate: <input type="radio"/> Yes <input type="radio"/> No		IELTS / HSK Certificate: <input type="radio"/> Yes <input type="radio"/> No		
Early Childhood & Education Certificate: <input type="radio"/> Fundamental Certificate <input type="radio"/> Diploma		<input type="radio"/> Infant Care/ Toddler <input type="radio"/> Bachelor Degree	<input type="radio"/> Certificate <input type="radio"/> Master Degree	
Early Childhood & Education Transcripts: <input type="radio"/> Fundamental Certificate <input type="radio"/> Diploma		<input type="radio"/> Infant Care/ Toddler <input type="radio"/> Bachelor Degree	<input type="radio"/> Certificate <input type="radio"/> Master Degree	
Child First Aid Certificate: <input type="radio"/> Yes <input type="radio"/> No				
If Yes, Expiry Date:				

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## 工作经历 EMPLOYMENT HISTORY

请填写您的工作经历包括实习经历，职场空白期，自雇经验。

COMPLETE YOUR EMPLOYMENT HISTORY INCLUDING APPRENTICESHIP/ UNEMPLOYMENT/ SELF - EMPLOYMENT OF ANY PERIODS.

任职期限 DATE FROM		年资 NO. OF YEARS	工作单位 NAME OF COMPANY / TYPE OF INDUSTRY	职位 POSITION HELD	入职月薪 STARTING BASIC SALARY	现职/前职业的月 薪 LAST DRAWN BASIC SALARY	固定津贴 FIXED ALLOWANCES	花红 AWS + BONUS (MONTH)	离职原因 REASON OF LEAVING
自(月/年) Mth / Yr	至(月/年) Mth / Yr								

## 其他技能/兴趣 ADDITIONAL SKILL & INTEREST

NO	技能/兴趣 (SKILL & INTEREST)	(证书/执照) CERTIFICATION	经验 YEAR OF EXPERIENCE
1			
2			

## 推荐人 PROFESSIONAL REFEREES

请提供两位推荐人联系方式进行资质核查。该推荐人必须是跟您的工作岗位/学历背景有直属关系

(Please name of 2 persons, other than your family members and relatives, whom is in a position to evaluate your employment, Referees must be associates from your work or academic circle)

No	姓名 (NAME)	电话 (CONTACT NO)	职业 (OCCUPATION)	关系 (RELATIONSHIP)	认识多久 (YEARS KNOWN)
1					
2					

## 其他资料/声明 APPLICANT DECLARATION\*

1	您目前是否受雇? Are you presently employed?	○ 是 ○ 否
2	您有朋友/亲戚在伊顿教育集团/伊桥幼儿园/伊桥小学担任教职? 若有, 请列出朋友/亲戚的名字: Do you have any friend/relative working in EtonHouse Group/ E-Bridge Pre-School? If yes, name of the friend/ relative: _____	○ 是 ○ 否
3	在之前是否有向以下公司申请过工作? Have you previously applied for employment in following Company? ○ EtonHouse                      ○ E-Bridge 若有 if yes, 是什么时候 When? _____ 申请的职位 Which position? _____	○ 是 ○ 否
4	您是否曾被现任/前任的公司解雇过/被勒令暂停职务? 若有, 请详述: Have you been dismissed, discharged or suspended from any employment prior to this job application? If yes, reasons: _____	○ 是 ○ 否
5	您是否曾经宣布/被宣告破产? 若有, 请列明原因: Have you ever been declared a bankrupt? If yes, reasons: _____	○ 是 ○ 否
6	您是否曾经因触犯任何国家的法律而被法院起诉/定罪? 若有, 请列明性质: Have you ever been prosecuted/ convicted for an offence in the court of law in this country/ other countries? If yes, state nature: _____	○ 是 ○ 否
7	您是否同意我们向您现任/前任雇主进行资质核查? 若拒绝, 请列明原因: May we seek reference from your previous employer (s)? If no, reasons: _____	○ 是 ○ 否
8	您目前是否还在接受任何培训项目/还有未服务满的教育合约? Are you currently under any training/ educational bond?	○ 是 ○ 否
9	您目前正在进修吗? 若有, 请注明课程和学校名称。 Are you currently on course? If yes, please state name of course and institution. _____	○ 是 ○ 否
10	您是否曾经因任何疾病住院或接受任何手术? 若有, 请详述。 If you have been hospitalized or undergone a surgical operation during the recent five years, please explain briefly; _____	○ 是 ○ 否
11	您是否目前/曾经患有任何疾病(高血压, 哮喘, 糖尿病, HIV, 透析治疗, 化疗, 结核病)? 若有, 请详述。 Are you currently suffering from or have a history of any major illness (hypertension, asthma, diabetes, HIV, dialysis treatment, chemotherapy treatment, TB)? If yes, reasons: _____	○ 是 ○ 否
12	您是否有长期服用药物以保持健康状况? 若有, 请详述。 Are you presently prescribed with long term medication or drugs to keep your medical condition stable? If yes, reasons: _____	○ 是 ○ 否
13	对于女性申请者, 请确认您是否怀孕。因为成功被录取的申请者需要进行X光扫描的就业前体检。 For female applicants, please confirm whether you are pregnant as all successful applicants will be required to attend a Pre-employment medical examination where an X-Ray scan may be required.	○ 是 ○ 否

请问您是如何得知这项空缺/人才招聘?

May we ask, how you came to know of this job opening?

- 报纸 (News Paper)                       媒体 (Media)                       人力中介 (Job Agency): \_\_\_\_\_  
 求职网站 (Online Portal)                       伊桥网站 (E-Bridge Website)                       推荐人 (Referred by): \_\_\_\_\_  
 新加坡政府求职网站 (Jobsbank)                       宣传单 (Job Flyers)                       其他 (Other): \_\_\_\_\_

要求薪资 (Expected minimum basic salary): \_\_\_\_\_ 任职日期 Earliest start date: \_\_\_\_\_

本人, \_\_\_\_\_ 身份/准证/护照号码: \_\_\_\_\_ 在此工作申请表所填报之一切均属真实及正确。雇用公司有权利因本人虚报或隐瞒申请的内容而解除和我的雇佣关系。本人接受贵公司调查上述资料之真实程度。

I hereby declare that all the information furnished in this application form is true, complete and correct. I accept that any false or incorrect information or statements made by me in this form and any supplementary professional documents submitted in connection with this job application may result in my instant dismissal from employment with the Company.

\_\_\_\_\_  
申请人签名

\_\_\_\_\_  
日期

\* Please select which is applicable only

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E-Bridge Pre-School